



Board of Directors Meeting Minutes

Higher Institute of Arts and Technology (HIAT)
5885 Harrison Street Merrillville, IN 46410
Thursday, October 27, 2022 4:00 (CT)

I. Meeting Called To Order

The meeting was called to order by the Board Chair at 4:03 PM.

II. Pledge of Allegiance

The pledge of allegiance was recited by the assembled Directors and attendees.

III. Roll Call

Board Member Attendance

April Brown	Absent – proxy granted to Sharla Johnson
Bridgette Harris	Present
Sharla Johnson	Present
Stephanie Davis	Present
Charles Reese	Present
George Tucker	Present

Other Attendees

Earl Martin Phalen, CEO, PLA
Eva Spilker, President & CFO, PLA
Melissa Morris, NW Regional Director, PLA
Cheri Shannon, Chief Growth Officer, PLA
Jessica Acklin, Principal, HIAT
Monica Jackson, Operations Manager, HIAT
Catherine Dempsey, Associate Proposal Manager, PLA
Dr. Henderson, Founder, HIAT

- a. Approval of Board Agenda
- b. Approval of Board Minutes from June 9, 2022 and August 22, 2022
Motion: George Tucker Support: Charles Reese

IV. CMO Report

- a. Academic Support Update
The academic report was presented by Melissa Morris and Jessica Acklin. Leaders reported out on the board dashboard, enrollment, attendance, staffing, NWEA data, action steps, as well as events and family engagements.



Monica Jackson provided a facility update. Sharla inquired if a Charter Capital representative has been out to the building. Per Monica, the engineer has been out. Sharla has requested confirmation that all outstanding items from Indiana Homeland Security be completed and signed off on prior to re-signing the lease.

b. Financial Report

The financial report was presented by Eva Spilker.

A financial review of the income statement, cash balances, accounts payable balances, days cash, and enrollment was provided.

Board Chairwoman, Sharla Johnson, provided a brief update on the lease. The lease has not been re-signed yet due to the legal department reviewing, negotiating and finalizing the lease. Once the terms of the lease has been negotiated, Sharla will send it to the authorizer, Indiana Charter School, for collaboration efforts and their feedback/approval.

V. Old Business

- A walk through with Charter Capital is expected to take place soon.
- The board trustees would like to do a holiday fundraiser. The two options are selling popcorn or oranges during the holiday season. The board would like for leadership and faculty to determine which fundraiser they would like to participate in.
- Please feel free to provide Sharla's email address if any further inquiries come up regarding school uniform, staff turnover, or any other issues or concerns.
- Per Principal Acklin, there has been two parents who have showed interest in joining the PTA. Ms. Acklin will send home a registration form and include a link in the upcoming newsletter for membership.
- Sharla would like for Melissa and Jessica to be proactive about grades being accessible early to parents.
- A board bank account has been set up and stipends will be provided to the Board:
 - \$25 stipend per committee meeting
 - \$100 stipend to Board President, Sharla Johnson, for monthly meetings of lease negotiation

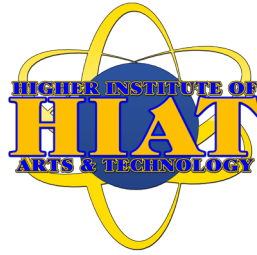
Approval of Stipend Request

- Roll Call Vote – Charles Reese, George Tucker, Stephanie Davis, Bridgette Harris, Sharla Johnson, April Brown (proxy)

The board voted unanimously to approve the stipend.

VI. New Business

- a. ESSER Board Presentation – presented by Catherine Dempsey



Sharla inquired about using ESSER funds for qualifying repairs (e.g., air quality).
All ESSER items can be amended.

VII. Parents

None

VIII. Open Communication/Comments From The Public

- Founder, Dr. Henderson, commented that she is glad to hear about the improvements, events, and upcoming fundraiser. Please reach out to her if any assistance is ever needed.

IX. Meeting Adjourned

A motion was made to adjourn the meeting.

Motion: Charles Reese

Support: George Tucker

The meeting was adjourned at 4:45 PM.